



NEIL B. MANSDORF, D.P.M., *President*  
KRISTINA M. DIXON, M.B.A., *Vice President*

EDWARD E. BARNES  
KAREN L. WRUBEL, D.P.M.

JOHN Y. CHA, D.P.M.  
MICHAEL A. ZAPF, D.P.M.

**California Board of Podiatric Medicine  
Public Board Meeting Minutes  
Orange, California  
February 22, 2013**

A public meeting of the California Board of Podiatric Medicine (BPM) was held February 22, 2013 in the Weimer Room, City Hall, Orange, CA.

Due notice had been sent to all known interested parties.

**1. Call to order and roll call**

Dr. Mansdorf called the meeting to order at 10:01 AM.

A quorum was established with the following Members present:

- Edward E. Barnes
- John Y. Cha, DPM
- Kristina M. Dixon, MBA
- Neil B. Mansdorf, DPM
- Karen L. Wrubel, DPM
- Michael A. Zapf, DPM

Dr. Mansdorf welcomed the following attendees:

- Holly McCord, Center for Public Interest Law
- Jacqueline T. Zapf
- Devon Glazer, DPM, California Podiatric Medical Association Board of Directors
- E.A. Jones III, Acting Senior Assistant Attorney General, Health Quality Enforcement

Also present were BPM Executive Officer Jim Rathlesberger and Counsel Claire Yazigi, JD.

**2. President's Report**

Dr. Mansdorf welcomed Drs. Cha and Zapf to the BPM Board. He also expressed the Board's appreciation for Dr. Longobardi and his service to the BPM. Mr. Barnes moved to accept the November 16, 2012 minutes, as shown in exhibit B but amended to correct the spelling of "Dr. Mansdorf" on page 2 line 2. Dr. Cha seconded this motion, which was approved 6-0.

### 3. DCA Legal Office Presentation

Ms. Yazigi presented a briefing on open meeting act requirements, regulatory due process and ethics.

### 4. Committee Reports

Ms. Dixon presented the Financial and Legislative Reports noting the Board's continuing need for a renewal fee increase and current efforts to obtain legislative support. Dr. Zapf gave the Licensing and Medical Education Report. The Board suggested the Residents License Table should eliminate the PM&S-24 as that category is no longer in use, being replaced by the PM&S-36.

### 5. Enforcement Committee

Dr. Mansdorf asked staff to send the *Manual of Disciplinary Guidelines* to the new Board Members. In addition, he asked Ms. Yazigi to provide legal advice and information for review at the next meeting regarding the privacy protection of the Board's podiatric medical consultants. Board Members confirmed in discussion with Mr. Jones that case assignments should be varied among the Health Quality Deputies and take into account as indicated any legitimate concerns, such as bias and prejudice.

### 6. Planning Executive Officer Recruitment

Dr. Mansdorf asked that staff prepare a draft vacancy announcement for preliminary review at the next meeting.

### 7. Election of 2013 Vice President

Dr. Wrubel nominated Ms. Dixon for the vacant Vice President position. This was seconded by Dr. Cha. There were no other nominations and Ms. Dixon was elected by unanimous voice vote.

### 8. Adjournment

Dr. Mansdorf expressed the Board's appreciation of all staff not present. Having completed its agenda and all action items, and there being no further business or public comment, the Board adjourned at 12:35 PM.

Submitted to the Board for approval May 10, 2013.

APPROVED:

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President  
Board of Podiatric Medicine

DRAFT